

# Frequently Used Indiana Developmental Disability Acronyms

<b>Acronym</b>	<b>Definition</b>
AAA	Area Agency on Aging — Indiana’s Area Agencies on Aging provide case management, information and referrals to services for people who are elderly or have a developmental disability. Call (800) 986-3505 to find nearest office, or you can view or download map at: <a href="http://www.in.gov/fssa/da/3478.htm">www.in.gov/fssa/da/3478.htm</a>
A&D Waiver	Aged and Disabled Medicaid Waiver — Waiver designed for elderly or people with disabilities to supplement natural supports they might have without long-term care.
ADS	Adult Day Service — Programs that provide daytime care for adults with various conditions who are cannot safely stay by themselves.
AFC	Adult Foster Care — See Structured Family Caregiving. A setting where an individual with a developmental disability lives with in a home setting. The caregiver, also known as a house holder, provides supervision and support to the individual while integrating the individual into family activities.
ALGO	Algorithm — A score based on a person’s results in several assesments related to developmental disabilities. An individual’s services typically are based on their algo score.
Arc, The	The Arc of Indiana — Indiana’s affiliate of The Arc of the United States. The organization advocates for people with disabilities and has many chapters in Indiana counties. Carey Services is the Arc chapter for Grant and Blackford counties. Some chapters focus mostly on advocacy, while some provide direct service.
ASD	Autism Spectrum Disorder — A developmental disability that can cause social, communication and behavioral challenges. The learning, thinking and problem-solving abilities of people with ASD can range from gifted to severely challenged. An ASD diagnosis now includes conditions that used to be diagnosed separately: autistic disorder, pervasive developmental disorder not otherwise specified (PDD-NOS) and Asperger syndrome.
AU	Autism — For service purposes, Indiana defines an Autism Spectrum Disorder as a lifelong developmental disability evident before three years of age that affects communication and social interaction skills and impacts educational performance.
Authorization	A document vocational rehabilitation sends to providers that approves specific services for an individual and permits the provider to bill the state for providing those services.
BCDS	Bureau of Child Development Services — Better known as the state’s First Steps program, the bureau has offices in every Indiana county to help families make sure their infants and toddlers receive services through a network of education, health and social service agencies. For more information, visit <a href="http://www.in.gov/ddrs/2814.htm">www.in.gov/ddrs/2814.htm</a>
BDDS	Bureau of Developmental Disabilities Services — The bureau is part of the Family and Social Services Administration and oversees services for individuals with developmental disabilities.
BIP	Behavior Intervention Plan — A plan that might be added to a Behavior Support Plan if an individual’s undesirable behavior reaches a point of requiring restrictions.
BMAN	Behavioral Supports Services — This service is one of many available to individuals with developmental disabilities and includes training, supervision and consulting on developing appropriate social behaviors and reducing inappropriate social behaviors.



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BRQ	Budget Review Questionnaire
BMR	Budget Modification Request — If your circumstances change, you can ask state officials to change your annual service budget allocation.
BOS	Business Operations Staff
BQIS	Bureau of Quality Improvement Services — Part of the Family and Social Services Administration that does research on trends, quality improvement and best practices being developed. Bureau also monitors compliance with Community Integration & Habilitation Waiver regulations.
BSP	Behavior Support Plan — A plan that helps an individual build positive behaviors to replace or reduce undesirable behavior. This plan may include many components and typically is developed in cooperation with several specialists who are part of an individual's support team. A Behavior Intervention Plan might be added to a Behavior Support Plan if an individual's undesirable behavior reaches a point of requiring restrictions.
CARF	Commission on Accreditation of Rehabilitation Facilities — CARF is an international accrediting body that publishes best-practices standards for the disability services industry. A team of CARF surveyors visits providers every three years to determine how the provider performs compared to the published standards; the providers must self-certify compliance in non-survey years. Indiana requires providers to maintain a positive accreditation status.
CCB	Cost Comparison Budget — Detailed look at the cost of each waiver service and total cost of Medicaid services for each person.
CERT	Compliance Evaluation and Review Tool
CGS	Caregiver Support Services — Caregiver Support Services provide short-term help to a primary caregiver of an eligible individual with developmental disabilities who is living with the family or legal guardian. For more information, visit <a href="http://www.in.gov/fssa/ddrs/2639.htm">www.in.gov/fssa/ddrs/2639.htm</a>
CHINS	Child In Need Of Services — A child under the age of 18 who is neglected or abused and who is not getting care or treatment the child needs. Typically involves other state social service agencies to ensure child is removed from dangerous situation and provided needed care.
CHIO	Community Based Habilitation-Individual — Services provided outside of the participant's home that support learning and assistance in specific areas through activities intended to build relationships and natural supports.
CHOICE	Community and Home Options to Institutional Care For The Elderly and Disabled — Program administered through Area Agencies on Aging that provides home- and community-based services to help individuals maintain independence in their own homes or communities. For more information, visit <a href="http://www.in.gov/fssa/da/5492.htm">www.in.gov/fssa/da/5492.htm</a>
CIH Waiver	Community Integration & Habilitation Waiver — One of the two main waiver funding streams — along with the Family Supports Waiver — this waiver is based on specific priorities and an individual's needs. For more information, visit <a href="http://www.in.gov/fssa/ddrs/2639.htm">www.in.gov/fssa/ddrs/2639.htm</a>
CM	Case Management — Services that help individuals who receive waiver services navigate the system and ensure their needs are met.

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CMS	Centers For Medicare & Medicaid Services — Federal agency that oversees proper administration of Medicare and Medicaid services throughout country. It provides guidance on those programs and approves how states want to implement federal regulations.
CST	Comprehensive Survey Tool
DA	Division of Aging — A division of the Family and Social Services Administration that supports alternatives to nursing home care and coordinates services through Area Agencies on Aging. For more information, visit <a href="http://www.in.gov/fssa/2329.htm">www.in.gov/fssa/2329.htm</a>
DD (ID/DD)	<p>Developmental Disabilities — Indiana Code [IC 12-7-2-61] defines a development disability as a severe, chronic disability of an individual that is attributable to intellectual disability, cerebral palsy, epilepsy, autism, or any other condition (other than a sole diagnosis of mental illness) found to be closely related to intellectual disability. It must manifest before the individual is 22 years old and be likely to continue indefinitely. It also must result in substantial functional limitations in at least three of the following areas of major life activities: self-care; language understanding/use; language; learning; mobility; self-direction; independent living capacity, and economic self-sufficiency.</p> <p>To receive waiver services you must meet developmental disability criteria and ICF/ID-DD level of care. Level of care means an individual has at least three functional limitations.</p>
DDP	Developmental Disabilities Profile
DDRS	Division of Disabilities & Rehabilitative Services — This division of the Family and Social Services Administration oversees services to individuals with intellectual and developmental disabilities. For more information, visit <a href="http://www.in.gov/fssa/2328.htm">www.in.gov/fssa/2328.htm</a>
DFR	Division of Family Resources — This division of the Family and Social Services Administration oversees eligibility for Medicaid, Supplemental Nutrition Assistance Program Temporary Assistance for Needy Families.
DOE	Department of Education
ES	Extended Services (employment related) — Formerly called Supported Employment Follow Along, this service provides for additional job coaching and other employment-related support for individual who has started a new job in community through vocational rehabilitation assistance. It has specific qualification requirements.
ESN	Extensive Support Needs
FSSA	Family and Social Services Administration — Agency that coordinates Indiana’s delivery of health care and social services funding through six divisions: Division of Family Resources, Office of Medicaid Policy & Planning, Division of Disability and Rehabilitative Services, Division of Mental Health and Addiction, Division of Aging, Office of Early Childhood and Out-of-School Learning. For more information, visit <a href="http://www.in.gov/fssa/2406.htm">www.in.gov/fssa/2406.htm</a>
FSW	Family Supports Waiver — One of two main waiver services, this waiver provides non-residential supports to individuals with developmental disabilities who live with their families or other informal settings.



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HCBS	Home and Community Based Services — Eight programs in Indiana collectively designed to allow individuals to live in the community. Overall HCBS program eligibility is based on Medicaid guidelines, and each HCBS program has specific eligibility guidelines. The eight HCBS programs are: Aged & Disabled Waiver, Community Integration & Habilitation Waiver, Family Supports Waiver, PRTF Transition Waiver, Traumatic Brain Injury Waiver, Adult Mental Health Habilitation, Behavioral and Primary Healthcare Coordination, and Child Mental Health Wraparound. For more information, visit <a href="http://www.in.gov/fssa/ompp/2549.htm">www.in.gov/fssa/ompp/2549.htm</a>
HRC	Human Rights Committee — In Indiana, all disability services providers must have a human rights committee that has oversight to ensure that all services to individuals meet Medicaid and civil rights regulations or to provide approval for requests that might infringe on an individual's rights.
ICAP	Inventory for Client & Agency Planning
ICF/ID	Intermediate Care Facility for Individuals with Intellectual Disabilities — A 24-hour facility where individuals with developmental disabilities live together. They can be group homes, with four to eight residents, or privately operated facilities, with 40 to 200 residents. Being designated a facility, the Indiana State Board of Health has regulatory oversight, but placements are made through the Bureau of Development Disabilities Services.
IDEA	Individuals With Disabilities Education Act — Federal law that governs special education offerings and implementation in schools. For more information, visit <a href="http://www.sites.ed.gov/idea">www.sites.ed.gov/idea</a> or <a href="http://www.doe.in.gov">www.doe.in.gov</a>
IDR	Indiana Disability Rights — The service arm of the Indiana Protection and Advocacy Services Commission that works to protect the rights of people with disabilities.
INARF	Indiana Association of Rehabilitation Facilities — The membership trade association that represents organizations that serve individuals with disabilities. It provides support and training to member organizations and their staff and also advocates for the industry at the state and national levels.
Individuals	The newest preferred term that refers to people who receive waiver services. It is preferred over consumer or client.
IPAS	Indiana Protection and Advocacy Services Commission — The commission is the governing authority of Indiana Disability Rights and is responsible for assuring adequate legal and advocacy services for people with disabilities throughout Indiana. Federal law requires the commission membership to broadly represent or be knowledgeable about needs of individuals served by the protection and advocacy system. Membership must include individuals with developmental disabilities who are eligible for, or have received, services or parents, family members, guardians, advocates of individuals served.
IR	Incident Report — A state-approved standard form providers use to document incidents with individuals served that meet a specific list of criteria that relate to real or potential harm to the individual.
IRIS	Indiana Rehabilitation Information System — One of the main data systems used for case management by the state's Vocational Rehabilitation Service.

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ISP	Individualized Support Plan — Recently replaced with the Person Centered-Individual Support Plan
IST	Individualized Support Team — A group of medical and social services professionals who collaborate to determine proper care and support for an individual with a disability. Each individual will have a specific team based on that person's needs.
LOC	Level of Care — One of the basic components to waiver eligibility. Every waiver services applicant must have a level of care determined, which will impact whether that individual qualifies to receive the Family Support or Community Integration & Habilitation waivers.
Natural Supports	Natural supports refer to an individual's support and assistance network developed from relationships in their natural environments such as family, school, work and the community. Contrasts with formal supports, which typically consist of professionals or other workers connected to an individual's service provider or specific needs.
NF	Nursing Facility
NOA	Notice of Action — Name of the Indiana form used for all Medicaid-service actions that impact an individual's benefits.
OBA	Objective Based Allocation — A project to create a uniform funding model and determine appropriate services for individuals served by the Family Support and Community Habilitation & Integration waivers. The project will use an objective assessment to drive the service-determination process.
OBRA	Omnibus Budget Reconciliation Act of 1987 — One provision in the much larger 1987 federal budget bill was the Nursing Home Reform Act of 1987. The practical application of OBRA was that individuals with developmental disabilities living in long-term care settings (nursing homes, skilled nursing facilities and assisted living facilities) might be eligible for BDDS funding to participate in day services at a disability services provider. Carey Services has day service centers in Marion, Logansport and Wabash and provides OBRA services in all of them. For more information, visit <a href="http://www.in.gov/fssa/ddrs/2639.htm">www.in.gov/fssa/ddrs/2639.htm</a>
OMPP	Office of Medicaid Policy & Planning — Part of the state's Family and Social Services Administration that administers Medicaid programs. Collectively called the Indiana Health Coverage Programs, OMPP programs include traditional Medicaid, risk-based managed care and a variety of waiver services tailored to specific populations.
PARS	Personal Allocation Review Specialist
PERS	Personal Emergency Response System
PC-ISP	Person-Centered Individual Support Plan — Plan an individual's support team creates using person-centered planning process and allocated services budget to determine supports and strategies needed for an individual to achieve their short- and long-term goals.
PCP	Person-Centered Planning — Process that uses an individual's input on their desires and short- and long-term goals to create their personal plan for services and activities.
POC	Point of Contact or Plan of Care — When used in Plan of Care context, see Cost Comparison Budget



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QDDP	Qualified Developmental Disability Professional — Indiana credential for people working in the disability field. To qualify for the credential, a person must have a college degree and at least 1 year of experience in the industry.
RFI	Request For Information
RHS	Residential Habilitation & Support — A component of waiver services that provides up to a full day of services and/or supports for an individual to develop skills to live successfully in their own homes. For more information, visit <a href="http://www.in.gov/medicaid/members/206.htm">www.in.gov/medicaid/members/206.htm</a>
RFA	Request for Approval — A state process to seek approval to use waiver services funding to meet an individual's medical equipment or home modification needs.
RLA	Residential Living Allowance — Part of the State Line funding stream used to supplement an eligible individual's support to enable them to live and participate in their community when their expenses exceed their benefits and personal income.
SGL	Supervised Group Living (Group Homes) — This residential option typically has four to eight people who live together in a community setting with 24-hour support. The individuals also participate in daytime activities to work on ongoing daily living skills. The Indiana State Board of Health regulations govern the homes, but the Bureau of Developmental Disability Services manages the placement process. Carey Services operates three group homes; one in Hartford City, one in Marion and one in Upland.
SLI	State Line Item — One of the funding streams available to pay for services/supports for people with disabilities. It has specific eligibility rules.
SS	Support Services
TBI Waiver	Traumatic Brain Injury Waiver — Specific waiver service designed to provide supports for an individual with a traumatic brain injury to enable that person to remain out of a nursing home as long as possible.
TP	Treatment Plan
VR/VRS	Vocational Rehabilitation Services — Agency within the Bureau of Developmental and Rehabilitative Services that provides employment-related support, and potentially training funds, to eligible individuals with disabilities who want to find, and retain, a community job. Carey Services is an approved VR provider in 11 counties in North Central Indiana. For more information, visit <a href="http://www.in.gov/fssa/ddrs/2636.htm">www.in.gov/fssa/ddrs/2636.htm</a>