

Indiana Waiver Services Application Process

Your Opportunity

Getting Started

As you begin the application process, you'll have many forms to complete and you'll need to provide other information about the potential waiver recipient

1. Request the state's formal waiver application packet from your local BDDS office
You can find your local office at:
www.in.gov/fssa/ddrs/4088.htm

2. Complete the packet documents, including:
a. Application for long-term care
b. Authorization for disclosure of personal and health information
c. DDRS referral and application

3. Submit the completed packet

Applicants should also apply for Medicaid when they apply for waiver services

You can find Medicaid information at:
www.in.gov/medicaid/members/52.htm

Eligibility/Level of Care Assessment

After reviewing your application packet, a BDDS intake specialist will contact you to complete a preliminary level of care assessment. This will help determine whether the applicant has an eligible developmental disability to be covered by waiver services and will set a preliminary level of care

Eligibility Approval

After all reviews are complete and a formal level of care determination is finalized, you will receive a letter that you are eligible for waiver services.

But, that means you will be placed on the waiver services waiting list, and you must wait until a waiver slot opens before you will be able to use the services.

While waiting for services, you must immediately notify your local BDDS office of any address or phone number changes to ensure they can contact you if needed.

You also must annually contact your local BDDS office or use the Waitlist Portal to confirm your information.

You can find the BDDS Waitlist Portal at:
www.in.gov/fssa/ddrs/4328.htm

While You Are Waiting

You have several options for ongoing support while you wait for waiver services to begin.

1. Cultivate natural supports for additional help

Natural supports are family members, friends, neighbors, co-workers and others you have strong relationships with and can ask for help

2. You might be eligible for Medicaid State Plan Services

Some services for individuals with disabilities are covered by traditional Medicaid funding outside of waiver services

You can find Medicaid information at:
www.in.gov/medicaid/members/index.html

3. You might be eligible for caregiver supports funding

Caregiver supports funding is a respite program that pays for professional care for the individual with disabilities while a family caregiver gets a break

You can find program information at:
www.in.gov/fssa/ddrs/2639.htm

4. You might be eligible for Social Security Supplemental Security Insurance benefits

If your disability prevents you from working a regular job, you might qualify you for monthly benefit payments

You can find SSI program information at:
www.ssa.gov

Getting Services

When a waiver slot becomes available, DDRS will send you a targeting letter letting you know a waiver slot is available for you.

If you still want the slot, you must confirm your intentions with DDRS; an intake specialist will contact you to update the level-of-care paperwork to confirm you still meet waiver requirements.

After DDRS confirms your level of care, you can select a case management company; as part of your case management process, you can select Carey Services as your waiver services provider.

If you were denied Medicaid benefits earlier, you should take the DDRS targeting letter to your local Division of Family Resources office to inform them of waiver status and to reapply for benefits

You can find DFR information at:
www.in.gov/fssa/dfr/2999.htm

Glossary

BDDS – Bureau of Developmental Disabilities Services

DDRS – Division of Disability & Rehabilitative Services

DFS – Division of Family Resources

FSSA – Family & Social Services Administration

FSW – Family Supports Waiver

CIH – Community Integration & Habilitation

ICF/ID – Intermediate Care Facility/Intellectual Disabilities

LOC – Level of care

SSI – Supplemental Security Insurance

Your Brighter Future



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