



To: Individuals Served, Families, and Certain Stakeholders
From: Jim Allbaugh, President/CEO
Date: April 15, 2020
Subject: UPDATE ON SERVICES AS A RESULT OF COVID-19

The Carey COVID-19 Response Team and Board of Directors met today to discuss services and staffing in line with the ongoing COVID-19 pandemic. Today, this communication announces updates on operational and service decisions that have been made and approved with the focus and priority on the health and safety of individuals and families we serve in all program areas and all employees and stakeholders.

SERVICE SUSPENSION EXTENSION TO MAY 15, 2020

Today, the decision was made to continue the suspension of all Day Services, Workshop Services, Creative Hearts (i.e. pre-voc) Services, Transportation Services, and Early Head Start Services. Due to the nature of these services being operated out of Marion's main campus, the main Marion campus buildings (Buildings A, B, and C), as well as the Hartford City Early Head Start building, and our Day Services settings in Wabash and Logansport will continue to be closed to the public. The duration of these decisions is to be through May 15th, and that duration is subject to change at a moment's notice.

Please note, service and support employees in the above areas have been instructed they should be prepared to return to work immediately upon notice by a supervisor if it is determined there is an opportunity to safely and properly (according to CDC, Governor's Order, Department of Health directive, etc.) provide any or all of these services and associated support at our facilities earlier than the above stated date. If we determine we are officially able to "ramp up" any or all services mentioned above before May 15th, we anticipate there will be a "pre-ramp-up" staffing need for many positions, and part of that "pre-ramp-up" will be assuring that our facilities are disinfected, sanitized, and safe for all we serve and all we employ. We will keep you informed.

Please further note, our 150+ passionate Direct Support Professionals are continuing to provide safe services to our nearly 90 individuals in their homes during this pandemic. That team has worked hard to keep individuals safe and healthy, and as of this date, we have no COVID-19 threat in our residential or support staff settings.

It is important to know these decisions and the extension dates mentioned in this communication do not come lightly, and they are subject to change in a moment's notice as evidenced in other parts of the USA in this unprecedented time. If the pandemic extends beyond May 15, 2020, and if our operations continue to need to be suspended to protect the health and safety of individuals we serve, additional timely communication will be provided.

Please stay safe and well during this unprecedented time. Please know, you can reach me at jallbaugh@careyservices.com or 765.668.8961 (ext. 102) or directly to call or text me at 765.610.5221

With continued care,

Jim Allbaugh, President/CEO